

**Town of Duluth
Planning Commission
Meeting Minutes
September 22, 2022**

The meeting was called to order at 6:30 by Chair Angela Wilson.

In attendance: Angela Wilson, Dave Edblom Pam West, Justin Osadjan, Dave Meyer, and Tony Mancuso.

Absent: Blane Tetreault.

Also attending: Sue Lawson, Planning Director; Liz Strohmayer, Planning Assistant; and Tim Strom, Town Board liaison to Planning.

The agenda was approved as presented.

The August 25 minutes were approved as presented.

Concerns from the Audience

None.

Director's Report

Sue announced that her retirement from her position as Planning Director would be effective at the end of October.

Tim said that Liz would be drawing up a short paper outlining the duties for the Planning Director position from her perspective as she takes over the position of acting Planning Director. Tim will share it with the Town Board. He asked if the Commission wanted a role in this or if the Board should just take care of it. The Commission agreed that they would leave it to the Board.

Old Business

None.

The meeting adjourned at 6:35.