

**Town of Duluth
Planning Commission
Meeting Minutes
February 22, 2024**

The meeting was called to order at 6:35 pm by acting Chair Pam West.

In attendance: Pam West, Tony Mancuso, Nathan Nesgoda, Justin Osadjan

Absent: Blane Tetreault, Dave Meyer, Angela Wilson

Also attending: Liz Strohmayr, Planning Director

The agenda was approved as presented.

The January meeting minutes were found to have one typo but were otherwise approved.

New Business

The Commission needed to determine the notification area for an interim use permit (IUP) application to use an accessory dwelling as a subordinate residential dwelling. Liz showed the parcel, a 10 acre lot approximately a mile west of Homestead Road.

She said that a person considered family to the property owners is currently living in a small guest cabin (classified as an accessory structure) on the south side of the property. According to Township and Saint Louis County ordinances, accessory structures cannot be rented.

Liz said that they had an unpermitted business on the property and she received a complaint about the traffic it was generating. After talking to Liz, they decided to discontinue that business for now. Liz also identified a number of violations on the property that the owner did not realize were violations. Impervious surface area was a problem and they had a number of structures that had not been permitted. Since this, they have been working to remedy the issues. A notification area of ¼ mile from the boundaries of the property is required.

Tony asked if there is any reason to deviate from the ¼ mile notification area.

Justin felt that the property owners were making an effort to bring the property into compliance and recommended not extending the notification area beyond ¼ mile. The Commission agreed.

Liz will contact the property owners to make sure that the date of the March Planning Commission meeting will work with their schedule.

Old Business

None.

Director's Report

Justin has agreed to serve a second term on the Commission.

Concerns from the audience.

Larry Furo was in attendance. He was interested in planning issues, but had no concerns to share.

The meeting adjourned at 6:59.