



Structure Land Use Permit Application

SECTION 1: APPLICANT INFORMATION

Owner Name		Mailing Address	
Phone – Home	Phone - Work	Phone - Cell	Email
Applicant Name (if other than Owner)	Relationship to Owner: Agent, Contractor, etc.	Address	
Phone – Home	Phone - Work	Phone - Cell	Email

SECTION 2: SITE INFORMATION

Site Address	Name of Nearest Public Road	Zone District
Property Site Access		
☐ Existing Site Access on Public Road/ Publicly Maintained Road ☐ New Site Access on Public Road/ Publicly Maintained Road If New is checked, provide the following permit numbers: Town Site Entry Permit Number _____ St. Louis County Site Access Permit Number _____	☐ Site Access on Private Road / Privately Maintained with Road Agreement	☐ Easement

SECTION 3. PARCEL DESCRIPTION

Parcel Code <i>Parcel code can be found on your tax statement or at www.stlouiscountymn.gov</i>	Legal Description	Lot Width	Parcel Acres	Parcel Square Feet Length x Width or Acres X 43,560

SECTION 4. PROPOSED STRUCTURE				
General Project Description (e.g., house, garage, deck, sauna, storage shed, pole barn, chicken coop, greenhouse, etc.)				
Type of Structure (select one)				
☐ Single Family Residential Dwelling ☐ Single Family Residential Addition ☐ Accessory Structure: Shed, Pole Barn, Garage, Sauna, Other ☐ Single Family Residential Accessory Building Addition ☐ Accessory Structure: Farmstead or Residential Greenhouse	☐ Accessory Structure: Wind Energy Conversion Systems ☐ Accessory Structure: Solar Energy Systems ☐ Accessory Structure: Deck ☐ Principal Dwelling Duplex	☐ Commercial structure ☐ Commercial accessory building ☐ Commercial structure addition ☐ Other (describe in box)		
Maximum Length	Maximum Width	Total Sq. Ft	Maximum Height	Estimated Construction Cost

SECTION 5. ENVIRONMENTAL								
Amount of Land Disturbing Activity Land disturbing activity is defined as any removal of vegetation, excavating, grading, clearing, filling, or stockpiling, hauling, or other earth change related to or associated with construction or reconstruction which may result in movement of soil particles of earth.								
☐ 1 Acre or greater <i>Must Have a Permit From MPCA. Post-Stormwater Plan must be Submitted to Township</i>			☐ 5,000 SF – 1 Acre <i>Apply For Township Stormwater, Erosion, and Sediment Control Land Disturbance Permit</i>			☐ Less than 5,000 SF <i>No Stormwater or Land Disturbance Permit Required</i>		
Existing Impervious Surfaces, measured in square feet								
Main Structure	Garage	Deck	Shed	Driveway / Parking	Septic Mound	Other Structures	Other	Total Square Feet (Add Columns)
Existing Lot Coverage: Total Square Feet Existing Impervious Surfaces _____ ÷ Square Feet of Lot Area _____ X 100 = _____ %								
New Impervious Surfaces, show all new proposed construction, measured in square feet								
Main Structure	Garage	Deck	Shed	Driveway / Parking	Septic Mound	Other Structures	Other	Total Square Feet (Add Columns)
Total Lot Coverage with Proposed Construction: Total SF Existing Impervious Surfaces _____ + Total SF New Impervious Surfaces _____ = _____ ÷ SF of Lot Area _____ X 100 = _____ %								
Wetlands								
Are there any wetlands that will be impacted by your construction activities? If yes, indicate location on site map.								☐ Yes ☐ No

SECTION 6. SANITATION

Will there be any plumbing in the proposed structure?

Wastewater

☐ Yes
☐ No

If yes, what is plumbing for?

Type of Sewage Treatment System *(Provide Permit Number in Appropriate Box)*

Type	Requirements	Permit Number
Duluth North Shore Sanitary District (DNSSD)	In order to receive a land use permit for new construction south of Hwy 61 Expressway a sewer connection permit from DNSSD is required. Additions to structures on parcels or accessory structures in the DNSSD must not infringe upon the sewer line easement.	
St. Louis County Subsurface Sewage Treatment System	Property north of Hwy 61 Expressway and construction that involves new or additional waste water handling requires a St. Louis County Individual Sewer Treatment System (ISTS) permit for sanitation. This permit can be obtained from the St. Louis County Health Department.	

**A Sanitation Permit Number is Required
for Any Proposed New Structure That Has Human Habitation**

SECTION 7. SETBACKS AND SITE SKETCH

Fill in table below. Provide all setbacks for existing structures and the proposed structure.

	Road Centerline to Front of Building(ft.)	Furthest side yard (ft.)	Nearest Side Yard (ft.)	Rear yard from back building line (ft.)	Building to river or Lake (ft.)
Existing Structures					
Proposed Structure					

Provide a detailed site sketch with measurements.

Use page 4, or a separate sheet of paper, or a legal survey for the site sketch. Include dimension of lot, location and dimensions of existing and proposed structures, setbacks for all structures, driveway, septic mounds, other disturbed surfaces, wetlands, streams, and lakes. Show North.

SECTION 8. OWNER SIGNATURE

Name

Date

SKETCH

FOR OFFICE USE

<i>Received By</i>	<i>Date Received</i>	<i>Fee Amount Paid</i>	<i>Check Number</i>
<i>Owners Name</i>	<i>Mailing Address</i>	<i>Permit Number</i>	